

Registration of Non-School-Sponsored Student Clubs, Groups, or Organizations

School: _____ Faculty Representative: _____

Email: _____

Name of Club, Group, or Organization: _____

1. Provide a brief description of the club, group, or organization activity.

2. State the primary purpose of the club, group, or organization.

3. Identify the individuals who initiated the organization or formation of this club, group, or organization and state whether any such individuals are not students at this school.

4. State the projected number of members and the grade level. _____

5. State the number of anticipated meetings per year and the frequency of such meetings.

6. Identify the location in which you would like to have your club, group, or organization meet.

7. Describe the number and type of activities that your club, group, or organization anticipates for the upcoming school year. Identify all adults or non-students (of this school) who will attend the meetings or activities of your club, group, or organization and for each, state the following:

- a) Name, address, and age.
- b) Whether this individual is an employee of Prince William County Public Schools, and if so, his or her title, and occupation.

- c) Number of meetings to be attended by such adults or other non-student(s) and/or the frequency of presence at meetings.
 - d) Identify the exact nature of this person's participation in the meetings or activities of your club, group, or organization (attach additional sheets, if necessary).
8. If a school employee or agent will be present at the meeting of any religious group or any meeting for religious purposes, please provide a written affirmation by that person that he or she will not participate in the meeting or activity.

Principal's Signature Date

Level Associate Superintendent's Signature Date